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## **PROGRAMME NO 4(5)/M/2022**

## **PROGRAMME 'BLANK PAGES – MUSIC AND DANCE' 2022/2023**

## **NATIONAL INSTITUTE OF MUSIC AND DANCE**

**28 November 2022**

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### **RULEBOOK**

#### **Objective of the Programme**

1. The programme 'Blank Pages – Music and Dance' organised by the National Institute of Music and Dance (hereinafter referred to as the Institute) is addressed to Polish and foreign researchers who plan to conduct research, in Poland and abroad, into neglected and obscure areas of Polish music and dance, without the restrictions of chronology and genre. The end result of the research will be submitted in the written form (e.g. a musicological paper, a science article, a catalogue of an artist's complete works, a database, a reconstruction of a work, a critical edition of source materials etc.) including such areas of study as a compositional output, artistic achievements, musicological activities, reception of music and dance in Poland, as well as the history, theory and aesthetics of Polish dance.

#### **Priority of the Programme**

2. The research priorities are set as follows:
  - a) life, oeuvre and works reception (by the audiences and experts) of Antoni Stolpe, Eugeniusz Pankiewicz, Witold Maliszewski, Raul Koczalski and Antoni Szałowski.
  - b) activities of Polish dancers, choreographers and educators abroad, with particular reference to the 20th century.
3. For research on the above topics will be reserved 35% of the program budget.

#### **Participation in the Programme**

4. The 'Blank Pages – Music and Dance' programme is dedicated to the holders of Master's degrees with a proven track record in research work who plan to conduct research into the areas of Polish music and dance which have previously been neglected or insufficiently researched and documented.
5. The applications may be submitted by individual researchers or groups consisting of no more than three people. Whenever 'researcher' is mentioned in the rulebook or other documents, the word shall also be construed as a team, unless specified otherwise.

6. When submitting the application, the researcher shall cite the subject of the projected research with a justification of the choice and indication of insufficiencies of research carried out to date, its intended outputs, date of completion and expected remuneration.

### Terms and conditions of the Programme

7. The researcher's participation in the Programme will be based on a contract made between the Institute and the researcher, which will stipulate, among other things, the subject of research, date of completion and the form in which the expected outputs will be submitted. If the work is to be carried out by a team, an individual contract will be signed with each of its members.
8. The Programme may only cover the remuneration for the author(s) of the research project. A remuneration for the translator of a foreign language text, being an object of a scientific research, or for the translator of a text of a research project into another language may not be covered.
9. The outcome of the research project may only result from work carried out by the researcher and may not violate copyright of third parties, or be limited or encumbered by such rights. If the outcome of the research work submitted to the Institute contains copyrighted materials produced by third parties (photographs, maps, drawings etc.), the researcher must obtain consent from the respective authors for the materials to be included in the research project and published.
10. The Institute obtains a non-exclusive licence to manage the outputs as long as the author's economic rights are valid. In particular, the Institute may publish the output of the research work in the electronic or printed form.
11. In the case of works that do not have the form of a structured paper, the researcher must additionally produce a commentary summarising the work's content, circumstances and aim.
12. If the research work involves a critical edition of source materials in the form of music scores, copies of said source materials shall be attached to the outputs of the research.
13. This edition of the Programme (including research being carried out and its final output) shall last from **February 2023 to November 2023**. The final output of the research must be submitted to the Institute in electronic copy on or before **1 December 2023**.

### Funding

14. The maximum remuneration for the work of an individual researcher is **PLN 10,000** (tax inclusive), and for a group of researchers – **PLN 20,000** (tax inclusive). The awarded remuneration shall be provided in accordance with the following payment plan:
  - a) the first tranche of the remuneration in the amount of 30% will be paid after the researcher will submit the plan, schedule and description of the research project and its assumed effects;
  - b) the remaining 70% of the awarded sum – after submitting the final output of the project and its acceptance by the Institute.

### Application and selection process

15. The researcher submits the application by filling out the application form, attached to the announcement from the Director of the Institute, as specified in section 28. If an application is submitted by a group of researchers, it may be signed by one member of the group, which thus implies that this person has been authorised to act on behalf of the other members. The filled out and signed application form, must be delivered to the e-mail address specified in the announcement, with the following annexes:
  - a) The description of the overall career and research achievements to date of the researcher or every member of the team (no more than two A4 pages per person);
  - b) a copy of a university diploma (if the application is submitted by a team of researchers, it applies to all its members).

16. The submitted application will be considered by the commission in the form in which it was submitted. It is not possible to make any changes to the content of the submitted application after its submission.
17. Applications are assessed in formal and substantive terms.
18. The commission shall reject and shall not evaluate applications that lack one of the following formal requirements:
  - a) failure to meet the conditions described in the Rulebook regarding the subject of research work – research not related to the field of music or dance;
  - b) the application is not submitted within the specified time limit;
  - c) the application is sent to a wrong address;
  - d) the application is not submitted in a specified version;
  - e) lack of a handwritten signature on the scan of the application form;
  - f) lack of the complete set of annexes;
  - g) extension of the limit of the space intended for the description of the project (in the application or annex) shown in the application form;
  - h) attaching materials which are different from the ones specified in the application form and announcement;
19. The substantive evaluation criteria include in particular:
  - a) compliance of the submitted subject of research with the objective of the Programme, i.e. conducting research into insufficiently researched (research may have been discontinued etc.), neglected or hitherto omitted areas of Polish music and dance, and into the musical and dance culture in Poland;
  - b) originality of the research and the time needed to complete it;
  - c) realistic (manageable) schedule and timetable of the research;
  - d) bonus for documentation and interpretation of source materials which are obscure, dispersed or not easily available (because of their age etc.);
  - e) in the case of reconstruction or edition of source materials (music scores), the subject and the projected output must be relevant to the specific type of research; the commission shall reject the application in which the proposed scope of work consists in copying the music score or creating the piano score without fulfilling the requirements of a research work;
  - f) amount of the expected remuneration must correspond to the expenditure of time and money involved in the project, e.g. archival research carried out in Poland and abroad, or field work;
  - g) previous achievements, competence and experience of the researcher, relevant to the projected research area.
20. The formal evaluation of applications will be made by the employees of the Institute, taking into account the formal criteria mentioned in the Rulebook and the formal requirements contained in the application form.
21. The substantive value of the submitted research projects will be assessed by a commission appointed by the Director of the Institute, consisting of the representatives of the academic circles and the Institute's representative. This commission also decides on the amount of the remuneration awarded. Awarding the remuneration and setting the amount thereof shall be decided on by a commission consisting of the Institute's representative and representatives of the academic circles
22. The final decision about awarding the remuneration is made by the Director of the Institute on the basis of the commission's recommendation.
23. The selection of the awarded remunerations is not subject to appeal.
24. The funding shall only be awarded to research projects which have not received any other public funding

## Personal data protection

25. The personal data provided in the application documents shall be administered by the Institute for a period of two years of the date of its provision. The data of the persons who received remuneration shall be additionally administered for a period of five years of the date of the payment, and shall only be processed during this period for tax and accounting purposes.
26. The personal data shall only be processed for the purposes directly related to the Programme itself, and in particular:
  - a) announcements of the results of application process originality of the research and the time needed to complete it;
  - b) printed and electronic publication of informational and promotional materials regarding the Programme.
27. The provision of personal data is non-compulsory; nevertheless it is indispensable for the qualification process and to be effective. Each person whose personal data is administered by the Institute shall have the right to access the contents of this data and edit it, and may also request to limit its processing scope or to remove it; such a request may however have its relevant consequences, such as, in extreme cases, the termination of the participant's right to remain in the Programme.
28. The personal data shall not be used for automated decision-making.

## Final provisions

29. The Director of the Institute shall publish application deadlines, application form, commission's membership and the list of the selected projects.

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## **Announcement from the Director of the National Institute of Music and Dance of 28 November 2022**

### **regarding the terms and conditions of submitting applications for the Programme ‘BLANK PAGES – MUSIC AND DANCE’ 2022/2023**

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The final deadline for submissions of applications for the 2022/2023 edition of the programme is **30 December 2022**.

The applications should be sent only in an electronic version.

A scanned and signed application form, along with Annexes a and b, should be sent in one PDF file to: [bialeplamy@nimit.pl](mailto:bialeplamy@nimit.pl) with the following title of the e-mail message: **‘Blank Pages – Music and Dance’ – application**.

The commission will select the applications on or before **30 January 2023**. Afterwards, a list of the chosen projects will be announced on the Institute’s website. In the event that the budget of the Programme’s 2022/2023 edition be not used completely, the Director of the National Institute of Music and Dance may arrange a second call for applications at a later date.

The budget for the Programme’s 2022/2023 edition amounts to **PLN 150 000**.

The application form can be found on the website of the National Institute of Music and Dance: [www.nimit.pl](http://www.nimit.pl)

#### **Persons responsible for the implementation of the Programme:**

Lech Dzierżanowski – Acting Director of the National Institute of Music and Dance

Karol Urbański – Deputy Director of the National Institute of Music and Dance (Dance Department)

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