[PROSZĘ WPISAĆ NAZWĘ MIASTA I DATĘ]

|  |
| --- |
| ZAŁĄCZNIK R.2 – WZÓR LISTU INTENCYJNEGO |

**LETTER OF INTENT**

For the participation and co-operation in the project:

**PolandDances / Tournée**

financed by the National Institute of Music and Dance (Poland)

**between**:

[PROSZĘ TU WPISAĆ PAŃSTWA NAZWĘ, ADRES, NIP i REGON]

represented by

[PROSZĘ TU WPISAĆ OSOBĘ REPREZENTUJĄCĄ PAŃSTWA ORGANIZACJĘ/INSTYTUCJĘ]

hereinafter referred to as ”Leader”

**and**

[PLEASE PUT NAME AND ADRESS OF YOUR INSTITUTION HERE]

represented by

[PLEASE PUT YOUR NAME HERE] – Partner of the Project,

hereinafter referred to as ”Partner”;

hereinafter jointly referred to as ”Partners”

Article 1

1. The subject matter of partnership between the afore-mentioned entities is the implementation
of *PolandDances / Tournée* (hereinafter referred to as TOURNÉE), which will be held in [PROSZĘ WSTAWIĆ NAZWĘ KRAJU] till October 16, 2022 year.
2. TOURNÉE is cooperated by the National Institute of Music and Dance, Aleksandra Fredry 8 Str.,
00-097 Warsaw, Poland, NIP 525-249-03-48, REGON: 142611587, represented by Katarzyna Meissner
– The Director, hereinafter referred to as ”Co-leader”.

Article 2

The co-operation between Partners in the implementation of TOURNÉE will consist of:

1. a presentation of the piece [PROSZĘ TU WSTAWIĆ TYTUŁ SPEKTAKLU] choreographed by [PROSZĘ TU WSTAWIĆ IMIĘ I NAZWISKO CHOREOGRAFA], hereinafter referred to as “Piece”, on the Partner’s stage or any other stage organized by Partner.

Article 3

Responsibilities will be shared by Partners in the following manner:

Leader ensures that:

1. will be responsible for touring the Piece until 16.10.2022,
2. will employ Polish artists who will perform in the Piece,
3. will prepare the design of the poster, which will be sent online to Partner,
4. will include information about Partner in promotional materials, published on printed material, internet sites and social media,
5. will waive any income generated by selling tickets at the performance venue.

[KOLEJNE 2 ZOBOWIĄZANIA (6. i 7.) ZALEŻĄ OD PAŃSTWA NEGOCJACJI Z ZAGRANICZNYM PARTNEREM – W ZALEŻNOŚCI OD USTALEŃ MIĘDZY PAŃSTWEM A PARTNEREM, PROSZĘ SKASOWAĆ PKT. 6. i 7.)

1. will cover Polish artists' fees and travel expenses to the country of Partner as well as back to Poland,
2. will cover accommodation and board expenses during the visit at Partner’s headquarters.

Partner of the project ensures free-of-charge:

1. a space (venue) adequate for realisation of presentation,
2. technical organisation of the event,
3. organising the audience for the event,
4. promotion of the piece on their internet sites,
5. describing all promotional materials with the formula and logo (provided by Leader), informing about financing from the project of National Institute of Music and Dance, translated into the Partner's language.

[JW. KOLEJNE 2 ZOBOWIĄZANIA (6. i 7.) ZALEŻĄ OD PAŃSTWA NEGOCJACJI Z ZAGRANICZNYM PARTNEREM]

1. covering Polish artists' fees and travel expenses to the country of Partner as well as back to Poland,
2. providing an accommodation and board expenses for Leader and the Polish artists during the visit to the country of Partner ([TU PROSZĘ WPISAĆ LICZBĘ OSÓB BIORĄCYCH UDZIAŁ W TOURNÉE] PEOPLE]).

 Final provisions

1. The provisions of this letter will only be effective if the Leader receives funding for the implementation of TOURNÉE.
2. The provisions of this letter of intent shall come into effect upon the day of signature.
3. All possible details of the cooperation between the Leader and the Partner will be decided and solved with particular agreements.
4. This letter of intent has been executed in duplicate.

|  |  |  |
| --- | --- | --- |
| *(Signature and stamp of Leader)* |  | *(Signature and stamp of Partner)* |

|  |  |  |
| --- | --- | --- |
| *(town/city, date)* |  | *(town/city, date)* |